

Options EHS Future Success A		Scope and Sequence
Unit	Lesson	Objectives
Owning Your Academic Success		
	Getting Motivated	<p>Identify types of motivation.</p> <p>Analyze how motivation affects learning.</p>
	Setting Goals	<p>Compare and contrast types of academic goals.</p> <p>Identify the relationship between academic goals and motivation.</p> <p>Identify SMART goals.</p>
	Understanding Your Study Habits	<p>Identify characteristics of a distraction-free study environment.</p> <p>Describe the steps for creating a personal study routine.</p> <p>Analyze study habits.</p>
	Managing Your Time	<p>Evaluate the usefulness of scheduling tools.</p> <p>Identify efficient time-management techniques.</p> <p>Prioritize events in a schedule.</p>
	Practicing Healthy Study Habits	<p>Identify strategies for practicing healthy study habits.</p> <p>Recognize methods for managing stress and time.</p>
	Getting Help	<p>Describe the general steps for solving a problem.</p> <p>Identify strategies for solving problems.</p>

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		Analyze different types of help.
	Unit Test	
Learning Online		
	Learning in the Digital Age	
		Evaluate how changes in technology impact various areas of study.
		Describe the effects of technology on learning.
		Compare technology trends as they apply to learning and career readiness.
	Being a Digital Leader	
		Identify characteristics of digital leadership.
		Explain the role of ethics in digital environments.
		Write about the effects of culture on global communication.
	Practicing Netiquette	
		Identify examples of appropriate online behavior.
		Explain how to communicate effectively in digital environments.
		Analyze how online collaboration enhances learning.
	Understanding Cyberbullying	
		Identify the characteristics of cyberbullying.
		Evaluate the negative impact of inappropriate technology use.
		Analyze effective ways to deal with online harassment.
	Staying Safe Online	
		Identify personal security guidelines.
		Explain how to use information and technology safely and responsibly.

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	Evaluating Information	<p>Select credible online sources.</p> <p>Identify copyright principles.</p> <p>Analyze the significance of plagiarism and its consequences.</p>
	Understanding Software and Hardware	<p>Define current technology terminology.</p> <p>Compare and contrast various technology tools.</p> <p>Identify different types of hardware and software.</p>
	Troubleshooting Technology Issues	<p>Analyze troubleshooting strategies.</p> <p>Explain how to use support resources.</p>
	Unit Test	
Reading and Note Taking		
	Prereading and Postreading	<p>Identify prereading and postreading strategies for comprehension.</p> <p>Evaluate a variety of reading strategies.</p>
	Reading for Comprehension	<p>Recognize the importance of comprehension.</p> <p>Identify strategies that influence reading comprehension.</p>
	Using Context Clues	<p>Explain the purpose of using context clues.</p> <p>Analyze the benefit of using context clues.</p>

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	Improving Your Reading Fluency	Identify context clues in reading material.
		Describe the elements of reading fluency.
		Analyze methods for improving reading fluency.
	Exploring Online Reading Tools	Identify types of online reading tools.
		Describe when and how to use online reading tools effectively.
	Developing Note-Taking Skills	Describe the benefits of taking notes.
		Identify the characteristics of effective and ineffective notes.
		Analyze the information to include when taking notes.
		Compare and contrast different methods for taking notes.
	Applying Your Note-Taking Skills	Compare note-taking methods for various academic mediums.
		Analyze note-taking methods for various subject areas.
		Assess how to effectively use note-taking tools.
	Exploring Online Notes	Identify the benefits of online note-taking tools.
		Compare the types of online note-taking tools.
		Analyze the features of e-Notes.
	Unit Test	

Unit Lesson**Objectives****Researching Online**

Working with Online Text Sources

Analyze types of online text sources and how they can be used.

Identify websites that contain online text sources.

Describe how to use online text sources responsibly.

Working with Online Media Sources

Analyze the ways online media sources can be used.

Examine how to navigate various online media sources.

Developing a Research Plan

Identify the components of a research plan.

Analyze the steps for developing a research plan.

Conducting an Online Search

Describe how online searches are performed.

Differentiate between primary, secondary, and tertiary sources.

Assess the relevance of sources.

Citing Sources

Identify how to use sources.

Recognize how to create citations for various sources.

Analyze options for listing sources.

Describe plagiarism and its consequences.

Unit Test

Writing and Presenting

Options EHS Future Success A**Scope and Sequence**

Unit	Lesson	Objectives
	Managing Projects Effectively	
		Recognize good project management practices and common pitfalls.
		Identify effective time-management techniques.
		Analyze how to manage projects effectively in groups.
	Preparing to Write	
		Describe the prewriting process.
		Recognize the importance of considering the audience of a paper.
		Identify the components of a strong thesis statement.
	Writing an Academic Paper	
		Recognize the structure of traditional academic papers.
		Describe the six traits of academic writing.
		Analyze how to write with an academic voice.
	Writing Strong Paragraphs	
		Recognize the characteristics of a topic sentence.
		Identify how to organize ideas to create a strong paragraph.
	Using Organizational Aids	
		Identify text structures for writing a paper.
		Explain when and how to use different organizational aids.

Options EHS Future Success A**Scope and Sequence****Unit Lesson****Objectives**

Analyze information in an organizational aid.

Using Visual Aids

Identify how visual aids in text are used to communicate ideas and information.

Evaluate how to select visual aids when preparing text for your projects.

Planning Effective Presentations

Identify key components of planning presentations.

Choose the best multimedia, visual aide, or graphic organizer, for a given purpose.

Analyze effective presentation designs.

Delivering Effective Presentations

Identify effective presentation skills.

Examine how a presentation is organized.

Analyze techniques for delivering an effective presentation.

Incorporating Data Sources

Identify forms of data and types of data sources.

Recognize how data can be used.

Analyze how to search for data in spreadsheets and databases.

Unit Test

Studying and Test Taking

Taking Tests

Identify effective time-management and study strategies.

Describe best practices that promote test-taking success.

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	Studying for Tests	Evaluate test questions to respond to them effectively.
		Explain the characteristics of effective study environments.
		Analyze study techniques in order to select those best suited to the content to be learned.
	Studying with Others	Identify benefits of studying with others.
		Analyze the practices of effective study groups.
		Evaluate how to have successful study sessions.
	Getting the Best Score	Explain why staying positive is important for getting a good test score.
		Describe how to overcome test anxiety.
		Analyze effective ways to prepare for a test.
	Reviewing Test Results	Recognize the importance of grades and different types of grades.
		Identify the relationship between grades, course grades, and GPAs.
		Analyze the importance of self-reflection.
	Unit Test	
Cumulative Exam		
	Cumulative Exam Review	
	Cumulative Exam	