

# Meeting Minutes



Architecture Planning Interiors

Meeting Date 1/28/2015

To Olivia J, Jessica A, Mirka C, Rochelle O, Cortnie P, Sally S, Deanna G, Nan M, Debbie M.

From Eric Bolken

Location Veneta Elementary Library

Project Veneta Elementary School

Project No. 74-13107-20

Attendees Olivia J, Jessica A, Mirka C, Rochelle O, Deanna G, Nan M, Eric B

Purpose Design Development Phase 8 Systematize

DLR Group Architecture & Planning  
 421 SW Sixth Avenue  
 Suite 1212  
 Portland, OR 97204  
 o: 503/274-2675  
 f: 503/274-0313

		Action
Minutes	Next Meeting: 2/11/15 2:30-4:30	
Action Items	<ol style="list-style-type: none"> <li>1. Kitchen discussion:                             <ol style="list-style-type: none"> <li>a. Floor outlet needed for milk/salad bar/register</li> <li>b. Chartwells needs more counter space than we are currently showing. Plan adjustments to be made to provide. Footprint increase will not be able to increase.</li> </ol> </li> <li>2. DD Plan updates                             <ol style="list-style-type: none"> <li>a. Reception: needs 3 tall file cabinets</li> <li>b. Health needs 1 tall file cabinet</li> <li>c. Reception needs additional counter space</li> <li>d. Vestibule: South wall area for bench/bulletin board</li> <li>e. Principal office: need window into reception</li> <li>f. Add shelf to low cabinet side</li> <li>g. Interior doors: need to have lights shown into Workroom</li> <li>h. New Restroom: DLR to look into integrated counter/sink options</li> <li>i. DLR to talk to GC about cost differential for jogging wall at end of corridor and straightening to simplify structure</li> <li>j. Library: Keep grid (clean &amp; paint), replace lights with grid recessed mounted basket type lights, replace ACT tile</li> <li>k. Reading nook: raise wall at seats to fit bookcases.</li> </ol> </li> <li>3. Construction budget Review                             <ol style="list-style-type: none"> <li>a. Exterior Elevation Review – budget constraints are forcing a simplification to the exterior design. Changes are as follows:</li> <li>b. Eliminate clerestory at new classroom wing circulation</li> <li>c. Eliminate high band of glazing at commons</li> <li>d. Reduce complexity of exterior finishes by removing CMU veneer, wood paneling and transitioning to a fiber cement panel/siding system similar to Hardie Board</li> <li>e. Main canopy spanning new and old entry has been reduced to a simplified canopy at new entry vestibule.</li> <li>f. Concerns voiced by committee: Loss of front canopy/finishes leaves existing building in need of some update if possible</li> <li>g. Daylight loss in circulation: design is focusing daylight at areas that it is most crucial (classrooms) and still simplifies structural design.</li> </ol> </li> </ol>	

1. Next Steps
  - a. Next Meeting: 2/11/15 2:30 PM
2. Adjourn

CC