



# Fern Ridge Group Health Benefits

*2017-2018 PLAN YEAR*

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## **OPEN ENROLLMENT**

Open Enrollment is your annual opportunity to choose the health plan that works best for you, beginning on September 1, 2017 and ending September 30, 2017. Once Open Enrollment ends, no plan changes can be made until the next Open Enrollment period unless you experience a qualifying event.

If you would like to change your plan election, please complete an enrollment form. If you do not want to make any changes for 2017/2018, you do not need to do anything further. New benefit information is enclosed and we would like to have all forms enrollment forms completed and returned by September 14<sup>th</sup>, 2017 to:

Dani Hughes  
Payroll Specialist  
541-935-2253 ext. 1204  
dhughes@fernridge.k12.or.us

If your form is received in the Payroll Office by September 14, 2017, the new out-of-pocket amount will be deducted from your paycheck beginning on September 20, 2017. If your form is received after September 14, 2017, the new out-of-pocket amount will be deducted from your paycheck beginning on October 20, 2017 and will include an adjustment to correct your September payroll deduction.

**If you have other group coverage and would like to waive coverage in the group plan offered by the District, you must complete a new enrollment form (specifying that you wish to waive or decline coverage) and a waiver form with proof of other group coverage and return them to the Payroll Office by September 14, 2017.** Our new plan contracts will allow up to 5% of all eligible employees to waive coverage; if more than 5% of employees elect to waive coverage, the District will hold a drawing to select employees at random to determine eligibility.

**As always, if you have any questions, please don't hesitate to contact the Business Office.** Detailed benefit information and enrollment forms will also be available on the District's website at [www.fernridge.k12.or.us/employee-benefits](http://www.fernridge.k12.or.us/employee-benefits).