



FERN RIDGE SCHOOL DISTRICT 28J Job Vacancy Announcement

NOTICE OF VACANCY 1.0 FTE ASSISTANT PRINCIPAL

ELMIRA HIGH SCHOOL & FERN RIDGE MIDDLE SCHOOL

February 5, 2019

Fern Ridge School District is currently accepting applications for a 1.0 FTE Assistant Principal position at Elmira High School and Fern Ridge Middle School beginning with the 2019-2020 school year. Applicants must possess a current Oregon Administrative License.

Assignment Details:

The assignment is a 1.0 FTE assistant principal position at both Elmira High and Fern Ridge Middle Schools. This position will be under the supervision of the Elmira High and Fern Ridge Middle School administrators and the Superintendent.

Duties may include: monitoring student attendance, implementation of the school wide discipline policy, supervision of students, overseeing student activities programs, athletic supervision, evaluation/supervision of staff, instructional leadership, assisting the principal(s) in the general administration of the school, serving as principal when the principal is absent and other duties as assigned.

Preference given to applicants with prior administrative experience and knowledge of Positive Behavior Interventions & Support strategies.

Application Requirements:

Applicants can apply for this position through TalentEd at fernridge.tedk12.com/hire/index/asp
Please be prepared to upload the following documents:

- Letter of Application
- Completed Application Form
- Current Resume'
- Copy of College Transcripts
- Four (4) Letters of Recommendation
- Copy of Administrative License

Closing Date: February 22, 2019

Starting Date: July 29, 2019

Benefit Details: Salary Range: \$80,055 - \$89,932 (depending on experience)

There are many benefits to eligible Fern Ridge School District Administrators including health, dental, vision, life insurance, flexible spending account, 403B and PERS eligible. For more information visit the Staff page of our website and click on Employee Benefits at www.fernridge.k12.or.us

Contact Information:

Fern Ridge School District 28J
Human Resources Department
88834 Territorial Road
Elmira, OR 97437

www.fernridge.k12.or.us
541-935-2253 Ext 1203
mcook@fernridge.k12.or.us

*Fern Ridge School District is an Equal Opportunity/Affirmative action/Veteran's Preference employer.
For Veteran's Preference, please contact the district office for information on required documentation.*