

Teacher Standards and Practices Commission



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Verification of Attendance at Event to Earn Professional Development Units (PDUs)

Educator's Name: _____

Educator's TSPC Account Number: _____

Name of Event: _____

Date(s) of Event: _____

Brief Description of Event: _____

Number of Hours that Educator Attended: _____ (= PDUs earned*)

Educator,

Please fill in the top portion of this form and present the form to the "authority figure" responsible for managing, staffing, or facilitating, this event that you wish to use for Professional Development Units (PDUs).

Event Sponsor,

Please print your name and title, sign, and date this form below, verifying that the named educator attended for the number of hours indicated. You do not need to keep a copy of this form; the educator is solely responsible for ensuring that this documentation is maintained.

Signature of event sponsor: _____

Printed name of event sponsor: _____

Title of event sponsor: _____

Date: _____

*Number of PDUs for which this event is eligible may be limited. See **PDU Activity List** on TSPC's website to learn if there is a limit on the number of PDUs that may be earned for this type of event.